

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 114  
Date: 2015-02-03  
Day: Tuesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 3°

**Noon:** clear

**Noon:** 14°

**3:00 pm:** clear

**3:00 pm:** 17°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	3	1	6
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	2	0	3
	Div. 31		Site Work	1	0	0	1
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
Subcontractors:	02 08 00	A & J Demo Services	Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	1	0	0	1
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
Total:				7	6	1	14

## DAILY REPORT

### Activities Today:

- 1) **Carpenter:** installing ceiling furring at west end of meeting hall above platform location; continuing with stud wall framing for 1<sup>st</sup> and 2<sup>nd</sup> floors' continuing with blocking installation for new windows
- 2) **HVAC:** continuing with equipment installation and ductwork for 1<sup>st</sup> floor
- 3) **Mason:** demolishing masonry for window openings on 2<sup>nd</sup> floor, north elevation
- 4) **Plumbing:** starting to lay out locations for piping on the 1<sup>st</sup> and 2<sup>nd</sup> floor
- 5) **Demo/Labor:** general site cleaning; assisting other trades; continuing with demolition of the south stairs; assist with snow removal operations
- 6) **Site:** snow removal operations

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing the stair demolition being completed.



Photo showing stairs completely demolished and removed.



Photo showing snow removal operations in progress.



Photo showing carpenter installing window frames in stud wall for the north corridor on the 1<sup>st</sup> floor.



Photo showing stud framing in place on the 2<sup>nd</sup> floor. This is on the north elevation.



Photo showing the ceiling furring and tracks for the platform located at the west end of the meeting hall.



Photo showing mason removing masonry to make opening for new window. This is on the north elevation, 2<sup>nd</sup> floor.



Photo showing the mason working on the interior for the new window opening.



Photo showing HVAC and plumbing coordinating layout of their respective equipment and materials.



Photo showing drain for bathroom in place on 1<sup>st</sup> floor.



Photo showing toilet drain in place for 2<sup>nd</sup> flr.



Photo showing plumber prepping pieces to install.





Photo showing some of the piping in place.



Photo showing vent pipe in place at the janitor's closet on the 2<sup>nd</sup> floor.